

**Minutes of Warren County  
Transportation Improvement District  
Board of Trustees Regular Meeting  
September 26, 2025, at 9:00 A.M.**

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:01 a.m., on Friday, September 26, 2025, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

**Attendees:**

**Board Members:** Eric Hansen, Chairperson  
Kurt Weber, Secretary-Treasurer  
Chris Pozzuto  
Eric Reiners

Board Member not attending :Martin Russell

**Other Guests:** Dan Corey, WCTID  
Mark Hurst, WCTID Accountant  
Tabitha Ryan, WCEO  
Janine Brown, WCEO  
Rusty Schuermann, WCTID Legal  
Alissa Nicholson, TEC Engineering  
Ann Rahall, Fishbeck  
Carl Ruf, Strand Associates  
Dave Rotella, DZL  
Deron Wolfe, Miami Valley Gaming  
Dominic Brigano, WCEO  
Duane Phelps, Burgess & Niple  
Jay Hamilton, Mead & Hunt  
Jon Wiley, Woolpert  
Kelsey Black, WSP USA  
Kurt Seilers, City of Mason  
Kyle Tansy, Geotechnology  
Nick Yeretian, The Kleingers Group  
Ran Nunna, LJB  
Rob Hans, Michael Baker International  
Roy Henson, WCEO  
Sam Poehner, Compass  
Shawn Mason, American Structurepoint  
Steve Shadix, Stantec  
Troy Miller, Metro

Troy Niese, Choice One Engineering  
William Amrhein, WSP

**B. Approval of Minutes:**

Motion made by Mr. Eric Reiners and seconded by Mr. Chris Pozzuto to approve the minutes of the August 22, 2025, Regular Meeting of the Warren County Transportation District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**C. WCTID Program of Projects - Update: provided by Mr. Dan Corey – see attached Memo: "Program of Projects Update", dated September 26, 2025.**

**D. Financial Report**

Mr. Mark Hurst presented the August 2025 Monthly Financial Report to the Board. The Monthly Financial Report detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of August 31, 2025, the General Fund had an ending fund balance of \$1,089,760.13 and the WCTID as a whole had an ending fund balance of \$14,026,603.33. Mr. Eric Reiner made a motion to accept the WCTID financial report as submitted; Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**E. New Business**

a) Resolution 2025-21, a Resolution Adoption and Amendment of Fund Budgets for Calendar Year 2025. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

b) Resolution Number 2025-22, A Resolution authorizing Fund Level Transfers. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

c) Resolution Number 2025-23, A Resolution Approving and Authorizing Landscape Services for the Wilkens Boulevard and Bardes Road Roundabout Project. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

d) Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Contract No. 2025-03 with John R. Jurgensen dated April 25th, 2025, for the Wilkens Boulevard and related Improvements Project, increasing the contract price by \$75,723.87. making the new not-to-exceed amount under the Agreement of \$1,492,329.00 and no increase in contract time. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**F. Public Comments**

Mr. Doug Gruver, Deputy Director for ODOT D-8 presented the planned ODOT work to address need for additional truck parking on the Interstates of Ohio. ODOT is planning to install 1400 Truck Parking Spaces throughout the State. Mr. Gruver highlighted the locations and truck parking that would occur in D-8, particularly Warren County.

No other public comment occurred.

**G. Upcoming Meeting Schedule**

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on October 24<sup>th</sup>, 2025, at 9:00 a.m., unless announced otherwise.

**I. Adjournment**

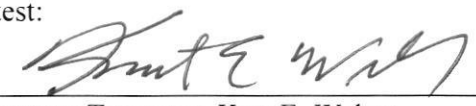
Motion made by Mr. Chris Pozzuto to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon. Meeting adjourned at 9:16 a.m.

---

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, October 24<sup>th</sup>, 2025.

  
\_\_\_\_\_  
Presiding Trustee  
Warren County Transportation Improvement District

31<sup>st</sup>

Attest:  
  
\_\_\_\_\_  
Secretary-Treasurer, Kurt E. Weber  
Warren County Transportation Improvement District

Motion to approve: *Chris Pozzuto*

Seconded by: *Eric Reiners*



## Warren County Transportation Improvement District

210 Main Street | Lebanon, Ohio 45036

PHONE - (513) 695-3301 | FAX - (513) 695-3323

<http://www.WCTID.us>

# MEMO

DATE: September 24<sup>th</sup>, 2025

TO: Warren County Transportation Improvement District Board

FROM: Kurt Weber, P.E., P.S. – Secretary-Treasurer

RE: Program of Projects Update

---

### Planning Phase

#### **SR 48 – Ridgeview to Mason-Morrow-Millgrove – WAR SR48 7.50 (PID 117567)**

- Final Feasibility Study document was submitted. ODOT provided comments that have been addressed.
- Preliminary Engineering and will continue throughout the remainder of the year.

### Design Phase

#### **West Main Street Widening (WAR SR 63 5.36 (PID 120734))**

- 07/25/25 – R/W Authorized.
- 09/22/25 – Stage 2 Plans completed.

#### **SR 741 and Lytle-Five Points - WAR SR 741 17.02 (PID 121908)**

- 10/01/25 – Feasibility Study submitted.
- Estimated Begin of Construction is Construction Season 2028.

### Construction Phase:

#### **SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)**

- Construction began April 2024 with substantial completion October 2025 and Final Completion in June 2026.

#### **Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)**

- Construction has started with completion June 2027.
- Contractor currently working on two retaining walls and other items on the north side of the roadway.
- Snider Road improvements south of Fields-Ertel continue.

#### **Wilkens/Bardes Roundabout – Part 2 of PID 114606**

- New Roundabout was opened September 19, 2025. Therefore, this project is substantially complete.

#### **I-71 & SR 48 Interchange - WAR SR48 9.94 (PID 116865)**

- Construction Continues throughout the remainder of the year.
- Completion of Construction is April 1, 2026.

### **Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)**

- Estimated Begin of Construction is TBD.
- Completion of Construction is July 2026.

### **SR 741/Greentree Road Intersection Improvements**

- Working with SHPO and all stakeholders to draft the mitigation requirements for a Memorandum of Agreement (MOA) as part of the USACE for a Waterway Permit.
- Stage 3 Construction Plans are complete.
- Once the Waterway Permit is obtained, bidding schedule will be established.
- Anticipate bidding in Fall of 2026 with completion of construction in 2027

### **Franklin-Trenton Road Bridge**

- Contractor has started construction.

### **Wilkins Boulevard and related Improvements Project**

- Construction is ongoing with completion date December 2026.